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| **RKEO Contacts** | Kerri Jones (SciTech) kerrij@bournemouth.ac.uk (Ext. 61254)Alice Brown (SciTech) browna@bournemouth.ac.uk (Ext. 68247)Pengpeng Hatch (FHSS) pphatch@bournemouth.ac.uk (Ext. 61354)Sara Mundy (FM) smundy@bournemouth.ac.uk (Ext. 68253)Eva Papadopoulou (FMC) epapadopoulou@bournemouth.ac.uk (Ext. 68252) |
| **Principal Investigator & Co-Investigator/s** |  | **Estimated % effort of PI and Co-Is preparing the proposal** *Eg. Jane Bloggs 75%, Joe Doe 25%* |
| **Deadline** | Click here to enter a date. |
| **Funding Organisation/Stream** | ***(1) Funder:(2) Call name:(3) Web-link****:* | **Project type**  | Choose an item. |
| Others |  |
| **Project Title** |  |
| **Project dates** | ***(1) Start date:*** Click here to enter a date.***(2) End date:*** Click here to enter a date.***(3) Duration:***  |
| **BU as Lead? Collaboratos?** | *Is BU the Lead?*[ ]  **YES** [ ]  **NO**  | *List partners/collaborators, if any:**\*If non-HEI collaborators are involved, please also complete the Non-HEI collaborator contribution annexure* |
| **Project summary** | *Brief couple of sentences about key objectives of the project* |
| **HoR & HoD Support** | **PLEASE COMPLETE THIS SECTION***Please name your Head of Research:**Please name your Head of Department:* *Please confirm that your (and your Co-I’s) Heads of Research & Department support this bid.* [ ] **YES** [ ]  **NO***Please confirm that all other external partners and BU co-Is have been notified of their involvement and have consented to sharing their salary info/personal details. Please refer to the* [*GDPR Guide*](https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/) *for more info.* [ ] **YES** [ ]  **NO*****\*Heads of Research and Department for PI & Co-Is MUST be copied into the email when this form is returned to RKEO.*** |
| **Funder Guidance/**  | *Please confirm that you have read the Funder’s Guidance.* [ ] **YES** [ ]  **NO** |
| **Conflicts of interest** | *Have you read* [*BU’s Conflicts of Interest Policy and Procedures*](http://intranetsp.bournemouth.ac.uk/policy/Conflicts_of_Interest_Policy_and_Procedures%20v4.doc)*?*[ ] **YES** [ ]  **NO***Are there any potential conflicts of interest? If Yes, please provide details below:*[ ] **YES** [ ]  **NO***Details: ……………………………………………………………………………………………………..* |
| **Benefits to BU/ the Faculty/ individual**  | *Please state the benefits and rationale behind the project. This information will be used for the approval process. E.g.* * *Lead to REF outputs,*
* *seed funding to lead to future research,*
* *International collaboration,*
* *income generation, etc.*
 |
| **BU2025 Strategic Investment areas** | *Please tick below to indicate if this research aligns with one or more of the four* [***BU2025 strategic investment areas***](https://staffintranet.bournemouth.ac.uk/bu2025/bu2025strategicplan/)*as following:*[ ]  *Medical Science*[ ]  *Animation, Simulation & Visualisation*[ ]  *Sustainability & Low Carbon Technology* [ ]  *Assistive Technology* [ ]  *Not relevant*   |

**Costing Information Request
(IMPORTANT – You must complete this section)**

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| **BU Staff Time** **(Who will work on the project, which Faculty & for what allocation of time?)*****PI time?*** ***Co-I time?*** ***(any others?)*** | *Eg.* ***Jane Bloggs (FHSS)*** *for 2 hours per week over project period;****Joe Doe (FST)*** *for 0.5 hours per week over project period.* |
| **Student or Research Assistant Costs (if applicable)** | ***Note full or part-time over project period and Faculty where based.******For RA, note pre-doc (Grad or Masters level) or post-doc (PhD level).*** |
| **Projected Non Staff Costs****Travel****Consumables****Equipment****Subcontract****Publications****Other** | ***Eg. Return travel to London for Jane Bloggs, 1 conference, 2 nights stay in London = (estimated costs);******Return travel to Berlin for Joe Doe, 1 international conference, 3 nights stay in Berlin = (estimated costs); etc******If this is a cross-Faculty bid, if more is known about the estimated funding split between Faculties, please indicate the estimated split here.*** |
| **Funding available (if known)** |  |